

West Virginia Rehabilitation Center
VEHICLE MODIFICATION PROGRAM
USED VAN INSPECTION REPORT

DRS Client: _____ Date of inspection: _____

Vehicle Make: _____ Model: _____

Year: _____ VIN _____

Plate Number: _____ Odometer reading _____

Inspector information

Name _____

Business name _____

Address _____

Phone _____

Instructions:

Please inspect and rate the vehicle in all categories listed. An “acceptable” (A) rating denotes that the item in question is in good condition with normal wear and is not in need of replacement. All items that are unsafe, will not pass WV inspection, or are in need of replacement should receive a “not acceptable” (NA) rating.

Any repairs needed to used vehicle must be completed prior to DRS issuing an authorization for vehicle modification. Repairs are to be paid for by client and a receipt for same submitted to DRS Counselor.

**** **Inspecting vendor is not to make repairs.**

Figure 3700-2. Used Vehicle Inspection Report.

OVR Used Vehicle Inspection List

FRAME/Unibody

	Yes	No	Comments
1. Has frame been repaired?			
2. Has frame been spliced?			
3. Are there visible cracks?			
4. Does frame appear bent?			
5. Are welds & fasteners sound?			
6. Is corrosion level acceptable?			

Additional frame comments:

Steering System/Suspension/Drive Train

	A	NA	Comments
1. Power steering pump & gearbox			
2. Pitman Arm			
3. Control Arm			
4. Ball joints & tie rod ends			
5. Alignment			
6. Front Springs/struts			
7. Rear Springs			
8. Shock absorbers			
9. Constant velocity/universal joints			

Additional Steering System/Suspension/Drivetrain comments:

Figure 3700-2. Used Vehicle Inspection Report (continued).

Body

	A	NA	
1. Doors			
a. alignment *			
b. rust through on door			approx. location
c. rust through on jamb			
d. hinges			
2. Floors			
a. rust through			location
b. cracks			location
c. welds/fasteners			location
d. body mounts			
3. Roofs			
a. posts and headers			
b. rust through			
c. welds			
d. structural damage			

* The alignment of sliding side doors on vans is particularly critical. Please note problems in detail.

Additional Body comments:

Brake System

Pull all four wheels and inspect for:	A	NA	
Pad wear			
Shoe wear			
Rotor condition			
Drum condition			
Master cylinder condition			
Emergency brake cable			

Figure 3700-2. Used Vehicle Inspection Report (continued).

Additional Brake system comments:

Electrical System

	Yes	No	Comments
1. Wiring			
a. Is the wiring in satisfactory condition?			
b. Are wire harnesses and management systems in place?			
c. Is there evidence of melted wire insulation?			
d. Is there evidence of fire damage?			
Battery Cranking Amps _____			
a. CCA sufficient for engine?			
b. Installation date _____			
c. Can current battery handle an additional load?			

Power Train

Number of Cylinders	<input type="checkbox"/> 4	<input type="checkbox"/> 6	<input type="checkbox"/> 8	Displacement	<input type="checkbox"/> Liters, <input type="checkbox"/> Cubic Inches
<input type="checkbox"/> Carburetor, or <input type="checkbox"/> EFI					
Compression readings for each cylinder					
1				5	
2				6	
3				7	
4				8	

	A	NA	
Engine soundness			
Differential			Note leaks
Axle seals			

Additional Power Train comments:

Figure 3700-2. Used Vehicle Inspection Report (continued).

Exhaust

	A	NA
Manifold(s)		
Cross over pipe if equipped		
Catalytic converter		
Muffler		
Connecting and tail pipes		
Hangers		

Cooling System

	A	NA
Radiator		
Radiator hoses; note cuts, bruises, leaks		
Heater hoses; note cuts, bruises, leaks		
Coolant condition		
Coolant offers protection to _____°F		
Is radiator heavy duty: <input type="checkbox"/> yes, <input type="checkbox"/> No		

Additional exhaust or cooling system comments:

Optional Equipment

equipment	Condition				Comments
	Yes	No	A	NA	
Front air conditioning					
Power steering					
Power brakes					
Power windows					
Automatic transmission					
Cruise control					

Figure 3700-2. Used Vehicle Inspection Report (continued).