

Proposed Policy Changes to the West Virginia Division of Rehabilitation Services
Client Services Manual

3604 Maximum Allowable Amount for ALL Training Sponsorship. The Division may authorize funds for tuition, books, and supplies. The Counselor will provide counseling and guidance to the consumer regarding how they will pay the remainder of their costs through all other third-party resources (e.g., room and board, transportation, personal expenses, special fees, and miscellaneous costs). The Division's maximum allowable amount should not be confused with "unmet need."

- A. Tuition. The maximum amount the Division will pay for tuition training costs will not exceed \$1,500 per semester and \$3,000 per year.
- B. Books/supplies. The maximum amount the Division will pay for books/supplies will not exceed \$250 per semester and \$500 per year.

3604.2 Out-of-State or Private Institutions. The Counselor will work with the consumer in the selection of colleges/universities and the associated costs.

A. Maximum Amount. The maximum amount for out-of-state or private institutions will not exceed the Division's maximum fee for training (see Section 3604 A. Tuition).

4304.5 Vehicle Purchase. This section is being eliminated.

4304.6 Vehicle Repair

A. The Division may purchase repair services for a consumer's vehicle when the Counselor determines that the consumer's need for rehabilitation services directly and substantially supports the rehabilitation goal, and no other source exists to finance the needed repairs. In such instances, the Counselor will forward justification to the District Manager for approval.

B. Expenditures on vehicles with more than 75,000 miles will not exceed more than the wholesale value of the vehicle based on the Blue Book value. Any vehicle not meeting that criterion must be evaluated by a certified mechanic using the Used Vehicle Inspection Report.